



STRATEGIC ACTION PLAN

2020

v1.2

Previous Version: Parents and Citizens Committee Strategic Plan 2018-2020



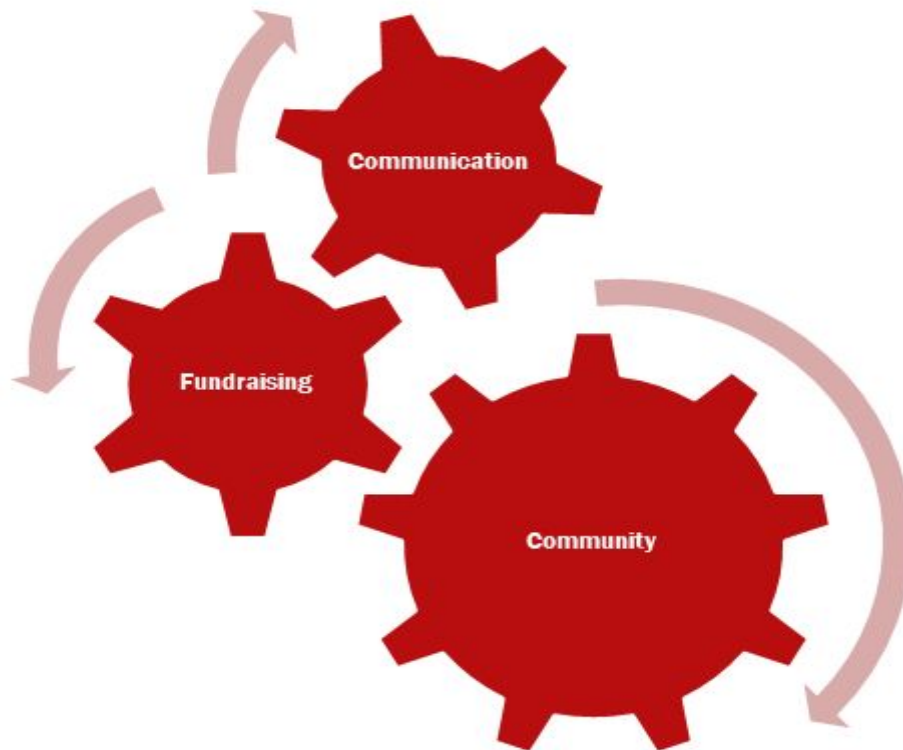
North Ainslie Primary School Parents and Citizens' Association
136 Majura Avenue Ainslie ACT 2602
ABN 85 319 286 859
napscommunity@gmail.com

VISION: A strong, connected and vibrant North Ainslie Primary School community.

VALUES: Inclusion, Collaboration, Resilience, and Environmental Sustainability.

PURPOSE:

- Provide a communication channel between parents/carers and the school;
- Deliver ways and opportunities for parents', carers' and families to engage meaningfully in school life;
- Contribute a strong voice to the strategic direction and future vision of the school;
- Build and strengthen relationships with all our partners, connecting our school and students with their local community and support networks;
- Organise events and support projects which raise funds to improve the school grounds and educational opportunities.



PARTNERS:

- Student body;
- Parents and Families;
- School Principal and school staff;
- School Board;
- ACT Council of Parents and Citizens Associations;
- Local businesses, community leaders and our neighbours;
- Traditional custodians of the land, the Ngambri and Ngunnawal people; and
- Education Directorate and other government bodies.



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OBJECTIVES

In 2020 we will:

- Improve our communication methods and strengthen our communication channels;
- Increase engagement of parents' and carers' with the P&C and the school community;
- Develop a clear plan and path of action for the 2020-2030 period;
- Build and strengthen partnerships with other organisations and local businesses; and
- Deliver a schedule of regular and diverse events and activities to raise funds and build community, as well as engage with our stakeholders.

STRATEGIES AND ACTIONS:

NOTE: With COVID-19 impacting on the ability of groups to gather physically, the committee will give particular thought to ensuring a strong community is maintained in other ways, and events held will be conducted in a safe manner.

Communication

“Improve our communication methods and strengthen our communication channels”

Action	Implemented
<ul style="list-style-type: none"> ● The committee should be visible. Morning lines, events, board meetings, other parents' days. ● Use all avenues- morning lines, newsletter, notice board, FaceBook, mailchimp, Class Dojo, etc. Develop a comms schedule. Install outdoor tv by quad ● The P&C must be seen, and be seen to be successful. Build on momentum and previous achievements ● Manage contacts with Mailchimp, people want more communication from us. Make them want to be on the list ● Ensure agendas, minutes and communiques go out well in advance. People shouldn't have to come to a meeting to know what we are doing ● Publish calendar for the year early ● Mix up meeting formats. Some with catering, etc, paid for by the P&C, to enable participation by all interested parties. Ensure a clear purpose is communicated ● Hold separate committee meetings as needed for business with office bearers only. Make general meetings fun & social ● Develop new channels of communication with the teachers, perhaps through the class reps, rather than just the Principal ● Ensure a committee member attends Board meetings regularly, as well as Council meetings where possible 	



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Engagement

“Increase engagement of parents’ and carers’ with the P&C and the school community”

Actions	Implemented
<p>Volunteers</p> <ul style="list-style-type: none"> ● Set volunteer expectations, 4hrs per parent per year ● Define volunteering opportunities, and clearly limit commitments ● Make it easy to volunteer as a one-off, term schedule for canteen & uniform shop etc. Sign up sheet at info session ● Define role of class reps and support activities ● Say yes to offers of help, and thank people for their contributions ● Ensure the broader community is aware of the actions of volunteers, and their successes <p>Committee</p> <ul style="list-style-type: none"> ● Define each committee role & publish clearly ● Delegate responsibility for complex areas. Canteen, uniform, gardens, class reps ● Seek new committee members each year; aim for 50% renewal each year ● Develop Canteen group, as well as duty statement, volunteer role definition 	



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Planning

“Develop a clear plan and path of action for the 2020-2030 period”

Actions	Implemented
<p>Projects</p> <ul style="list-style-type: none"> ● Master Plan ● Oval remediation <ul style="list-style-type: none"> ○ Plant Propagation Program ● Consider formulating a reconciliation action plan <p>Finances</p> <ul style="list-style-type: none"> ● Continue improving recordkeeping ● Consider bookkeeper or accountant ● Track uniform shop inventory to account for holdings ● Develop and maintain an Asset Register ● Consider charity status, asset depreciation, GST (professional advice) ● Improve Canteen financial structure & sustainability. May need to become an employer 	

Partnerships

“Build and strengthen partnerships with other organisations and local businesses”

Actions	Implemented
<ul style="list-style-type: none"> ● Start with school families - maintain records of families willing to donate professional skills ● Seek out and form partnerships with other local primary schools, including Majura & Ainslie. ● Ainslie school have a sustainability group- form an inner north network? ● ANU have "complex environmental problems" student project each year, look into engagement opportunities ● Develop relationships with local aboriginal groups, starting with school families ● Investigate potential partnerships / mentoring opportunities with Dickson College ● Consider forming formal partnerships with local businesses such as cleaners, cafes & restaurants, photographers, IT & finance specialists, etc. 	



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Events

“Deliver a schedule of regular and diverse events and activities to raise funds and build community, as well as engage with our stakeholders”

Actions	Implemented
<ul style="list-style-type: none"> ● Ride to School day BBQ breakfast ● Fiesta ● Hot Cross Bun drive ● Autumn & Spring working bees / tree planting ● Trivia - consider partnering with other schools to share q's ● National Tree Day ● Cultural & Sustainability Fair ● Halloween ● Movie Night ● Mango & Cherry drives ● Consider a bicycle festival ● Call for volunteers for each event & project. Ask previous organisers to do/ nominate ● Start planning early. Liaise with Tania & board, as well as teachers ● Publish roles & projects on website ● Proactively seek class reps & engagement 	



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OUTCOMES:

We will know we are achieving our objectives when:

(Include measurable indicators based on actions, linked to objectives)

Our communication methods are strong and effective

- Attendance at regular meetings is consistently above 10
- Parents engage with calls to action (such as surveys and special events)

Our parents & families are engaged with our work and with the school community

- Volunteers are found to organise and attend events
- Fundraisers are successful and supported
- Events are well attended

We have a plan outlined for the coming decade, with purposeful, achievable action items

- Strategic Plan is approved and followed
- A Master Plan is developed in conjunction with the whole school community

We have developed fruitful partnerships with other organisations and businesses

- Local businesses support our activities
- Formalised relationships are developed

We run a range of events and activities which raise funds and build community

- At least one major event is held each term (where possible)
- At least one smaller event focussing on community building is held each term (where possible)

REVIEW:

The P&C committee will meet at the end of the school year and review our achievements against the actions and objectives. This will be incorporated into the Action Plan for the following year.

A survey measuring parental engagement and satisfaction with each of our objectives should be conducted on a yearly or biannual basis.

Parental input should be sought when revising the Strategic Action Plan and P&C priorities.